

# Wiltshire Council



## **PUPIL LEAVE OF ABSENCE IN TERM TIME AND UNAUTHORISED ABSENCE**

### ***Important notice to all parents and carers***

**With effect from September 2020 Wiltshire Council may issue Penalty Notices for truancy (unauthorised absence) as well as for unauthorised leave of absence (holiday). If a pupil accumulates 10 or more sessions of unauthorised absence or unauthorised leave of absence within a specified 6 month period the school must notify the Local Authority and a Penalty Notice will be issued to each parent for each child where that applies.**

**A penalty of £120 will apply, if paid within 21 days this is reduced to £60. £120 21- 28 days. If after 28 days the penalty has not been paid, legal proceedings will be taken through the magistrates' court for the unauthorised absence.**